

Government of West Bengal  
Public Works Department  
Establishment Branch  
Khadya Bhawan  
11A, Mirza Ghalib Street, Kolkata -87.

No: 5849-E/PWD-11015/1/2021-Works Wings

Dated: 28.04.2022

**ORDER**

In partial modification of this Department Office Order bearing No. 5809-E dated 25.04.2022 read with this department's office order no. 4430-E dated 21.09.2021 and office order No.4904-E dated 19.12.2019 respectively, the official works are hereby entrusted with the Secretary, PWD and Joint Secretary (Personnel), PWD in the following manner. Details are as follows:

SL. No.	Name of the posts	Allotment of official works
1	Secretary in PWD [Leave substitute of Joint Secretary (Personnel), PWD.]	1. Land Acquisition and Land Matters of Department.
		2. All Cases of inter Departmental Transfer of Land of the Department.
		3. Matters related to Direct Land Purchase of the Department till approval from the Standing Committee.
		4. Audit matters of the Department.
		5. Establishment matters in respect of Secretariat Cadre under PWD.
		6. Vigilance Matters in respect of all cadres in Secretariat under PWD and in respect of all cadres in Directorate under PWD including Engineering (Civil, Electrical and Mechanical) and Architectural Cadres under PWD.
		7. Approval for online medical re-imbusement claims beyond Rs. 10,000/- (for OPD) and Rs. 1 lakhs (for IPD) after prior approval of the Principal Secretary, PWD in e-File.
		8. Training matters of all cadres in the Secretariat
		9. Assembly questions and Assembly matters arising out of his work.
		10. Legal matter arising out of his work.
		11. Any other matter assigned to him by the Additional Chief Secretary/ Principal Secretary from time to time.
2	Joint Secretary (Personnel), PWD. [Leave substitute of Secretary, PWD]	1. Approval Authority for Medical reimbursement cases up to limit of Rs.1 Lakh for Indoor Treatment and Rs.10,000/- for O.P.D. Treatment.
		2. Issues relating to RTI Act., 2005 and Appellate Authority.
		3. Training matters of all cadres in Directorates under the Department including Engineering (Civil, Electrical and Mechanical) and Architectural Cadres.
		4. Establishment matters in respect of Directorate Cadre under PWD including Engineering (Civil, Electrical and Mechanical) and Architectural Cadres.
		5. Matters relating to MBL, WSFL and BEL.
		6. Allotment of Budgetary provisions under different establishments for pay and wages.
		7. Departmental NOC issuing authority for passport.
		8. Allotment of space for different offices
		9. Assembly questions and Assembly matters arising out of his work.
		10. Legal matter arising out of his work.
		11. Any other matter assigned to him by the Additional Chief Secretary/ Principal Secretary/ Secretary from time to time.

All concerned are being informed accordingly. This shall take effect immediately.


  
 Principal Secretary  
 to the Government of West Bengal  
 Public Works Department

No: 5849/1(12)-E/PWD-11015/1/2021-Works Wings

Dated: 28.04.2022

Copy forwarded for information & necessary action to:-

1. The PS to Principal Secretary, PWD.
2. The Secretary, PWD.
3. The E-in-C, PWD.
4. The Joint Secretary, (Personnel/ Works/ Roads/ P&C), PWD.
5. The Chief Engineer, \_\_\_\_\_, PWD/ P.W.(R)Dte./ N.H. Wing, P.W.(R)Dte./ PIU(ROB), P.W.(R)Dte./ RBRI, P.W.(R)Dte./ Electrical/ Electrical Planning, P.W.Dte.
6. The Chief Govt. Architect & Ex-Officio Chief Engineer, P.W.Dte.
7. The Financial Advisor, PWD.
8. All Deputy Secretaries, PWD.
9. All Assistant Secretaries, PWD.
10. OSD/ registrar, PWD
11. \_\_\_\_\_ Branch/ Cell, PWD.
12. Office copy/ Guard file.



Deputy Secretary (Admn.)  
to the Government of West Bengal  
Public Works Department